TRADING CORPORATION OF PAKISTAN (PVT) LIMITED

MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN

TCP/REM&S/C1-1/2023 **TENDER NOTICE** June 23rd , 2023

**TENDER FOR HIRING OF HEAVY MACHINERY EQUIPMENT ON RENTAL (RATE RUNNING CONTRACT) BASIS FOR OF USE AT TCP'S GODOWN, SITUATED AT PIPRI/LANDHI/KORANGI.**

Trading Corporation of Pakistan (Pvt.) Ltd. (TCP), Karachi, a state-owned commercial organization working under the administrative control of Ministry of Commerce, Government of Pakistan, invites sealed bids from reputable firms/sole proprietorship for Hiring of Heavy machineries for operational and other uses at TCP Godowns situated at PIPRI, Landhi and Korangi for the period of one year extendable with mutual consent by both the parties.

2. The interested parties should be registered with Sales Tax and Income Tax Authorities and appear on the active tax payer list. Bidding will be conducted under Rule 36(a) of the Public Procurement Rules, 2004 i.e. Single Stage One Envelope procedure. Interested and eligible parties may submit their sealed offers/bids comprising Single envelop to be dropped in the Tender Box placed at Reception Counter of TCP at 4th Floor, Block-B, Finance & Trade Centre, Shahrah-e-Faisal, Karachi, on **13.07.2023** on or before 11:00 AM. The bids/quotations shall be opened at 11:30 AM (thirty minutes after deadline for submission of bids) in the TCP Board Room in presence of bidders or their authorized representatives who may wish to be present.

3. Detailed "Terms and Conditions of Tender" can be purchased on payment of Rs.1,000/= (rupees one thousand) only, during 08:00 AM to 04:00 PM on all working days from Manager (Cash), Trading Corporation of Pakistan (Pvt) Ltd., 4th Floor, Block-B, Finance & Trade Centre,Sharea Faisal, Karachi, Pakistan. (Phone: 021-9202947-49 Ext.235).

4. The tender documents can also be downloaded from official websites of TCP http://tcp.gov.pk and PPRA http://ppra.org.pk, if the tender document is downloaded from websites, the bidder have to provide separate Demand Draft/Pay Order of Rs.1,000/- as tender documents fee while submitting the bids.

5. The Interested parties who have not fulfilled their contractual obligation with TCP previously shall not be eligible to participate in the Bids, unless they clear their dues along with penalties or fulfill their contractual obligations in services with TCP, as the case may be clear their outstanding in all respect.

6. Furthermore, the participants shall furnish non blacklisting affidavit on Rs. 100 Legal Paper stating that they have not been blacklisted nor blacklisting process has been initiated against them either by TCP or any Government/semi government organization. The bidders who fail to submit the same not be eligible to participate in the tender.

7. TCP reserves the right to reject any or all bids at any time prior to their acceptance as per PPRA relevant rules.

**Ali Raza Altaf**
DGM/Incharge (REM&S)

Trading Corporation of Pakistan (Pvt.)Limited
4th& 5th Floor, Block B, Finance & Trade Center,
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www : tcp.gov.pk
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EMERGING PAKISTAN

**Trading Corporation of Pakistan (Private) Limited**
**REM&S Division**

No. TCP(REMS)/Cl-1/2023 June 23rd , 2023

TENDER DOCUMENT

**TENDER DOCUMENT / TERMS AND CONDITIONS FOR TENDER FOR HIRING OF HEAVY MACHINERY EQUIPMENT ON RUNNING CONTRACT BASIS FOR OF USE AT TCP'S GODOWN, SITUATED AT PIPRI/LANDHI/KORANGI.**

**INVITATION FOR BIDS**:

Trading Corporation of Pakistan (Pvt.) Ltd. (TCP), Karachi, a state-owned commercial organization working under the administrative control of Ministry of Commerce, Government of Pakistan, invites sealed bids from reputable firms/sole proprietorship for Hiring of Heavy machineries for operational and other uses at PIPRI/LANDHI/KORANGI, for the period of one year extendable with mutual consent by the both parties.

2. **SCOPE OF WORK**: -

The following machineries may be required at TCP's Godowns - PIPRI/LANDHI/KORANGI for operational usage like cutting of wild bushes, digging of land, loading of trollies, trucks, dumpers, lifting of cotton bales, lifting of other material, leveling of land or other work as per requirements of TCP: -

| DESCRIPTION OF MACHINERY |
|---|
| Shovel with 03 MT Bucket |
| Shovel with 02 MT Bucket |
| 55 HP Tractor with 1.0 MT Shovel Bucket and trolley |
| 55 HP Tractor with 1.5 MT Shovel Bucket and trolley |
| Excavator 200 (20 Tons) |
| Excavator 300 (30 Tons) |
| 55 HP Tractor With front& rear blades |
| Dumper Truck 12 Wheelers (900cubic feet) |
| Fork Lifter (half jack three piece boom) 02 MT |
| Fork Lifter (half jack two piece boom) 03 MT |
| Fork Lifter (half jack three piece boom pressing jack) 03 MT |
| Mobile Crane 05 MT SWWL / 50feet Boom |

3. **SUPPLY OF EQUIPMENT'S AND OPERATIONAL DUTIES: -**

i. TCP shall issue a work order from time to time, for provision of specific item for requirements with 48 hours prior notice. The contractor shall be responsible for the availability of the required machinery at designated placed within minimum possible time, but not later than two days as per work order.

ii. The contractor shall ensure the provision of machine ready in all respect for performing of required work.

iii. All the expenses, like usage of fuel, lubricant, driver, helper or any other expense whatsoever to keep machine in working condition shall be the responsibility of contractor without any liability or responsibility on TCP or its employees.

iv. The Contractor shall submit notice of readiness along with the machinery mentioning the date / time of arrival at designated placed, time shall be calculated accordingly.

v. Rent period shall be counted for the period (difference) between entry and exit of the machine from Godown/Designated premises.

vi. The payment of rent shall be made from the time of entry and exit from the designated place.

vii. No claim other than rent expense shall be treated.

4. **BID VALIDITY PERIOD: -**

i. Bid validity will be valid for 90 days w.e.f. date of opening of tender and further extendable to same period on mutual consent of parties;

ii. Separate rates to be quoted for supply of each machinery as per Annex-I;

5. **BID EVALUATION CRITERIA**: -

a. Bids will be evaluated solely on basis of price subject to their conformity with terms & conditions of bidding document.

b. TCP may seek clarifications from the bidders within the validity of Offers.

6. **AWARD OF CONTRACT & COMMENCEMENT OF WORK**: -

a. TCP may allocate the work for supply of different machines between two or more contractors depending on the price quoted by bidder of each machinery mentioned at clause 2 (Scope of work)of the tender document.

b. The Successful bidders / contractors shall make availability of required machines once the tender/contract is awarded.

7. **BID BOND / PERFORMANCE GUARANTEE**: -

a. Bid shall be accompanied in original by a Bid Bond of Rs. 25,000/- in the form of a Demand Draft or Pay Order in favor of "Trading Corporation of Pakistan";

b. Bid Bond(s) of the unsuccessful Bidder(s), including those whose Bid(s) is/are not accepted for any reason shall be returned, the bid(s), will be returned within seven (7) days of the award of tender to the successful Bidder(s).;

c. Bid Bond(s) of the successful Bidder shall be retained as Performance Guarantee;

d. The Performance Guarantee of successful bidder shall be returned expiry of contract;

e. The Performance Guarantee of successful bidder/contractor shall be forfeited, if the contractor failed to fulfill terms or conditions of the contract.

8. **SUBMISSION / OPENING OF BIDS**: -

a. Interested parties may submit their bids in sealed envelope to be dropped in the Tender Box placed at Reception Counter of TCP at4th Floor, Block "B", Finance & Trade Centre, Shara-e-Faisal, Karachi on the date / time as per Notice published in media;

b. Bids received through fax, cable, courier or any other means except as prescribed above shall not be considered;

c. The bids received will be opened at 11:00 am on the same day (thirty minutes after deadline for submission of bid) in the TCP Board Room in presence of bidders or their authorized representatives who may wish to be present;

d. Following documents to be attached with the Bids: -

i. Original receipt of purchase of tender documents or Pay-Order amounting to Rs.1,000/-

ii. Copy of Proof confirming NTN / Sales Tax Registration (online verifiable)/Sindh Sales Tax Certificate;

iii. Attested copy of the CNIC;

iv. Address of the workshop / store where the machines are parked;

v. Application on letter head, mentioning complete name and address;

vi. Contact Number;

vii. Bid Form as per Annex-I of this tender document;

viii. Complete set of the Tender document duly signed/stamped as acceptance of terms and conditions; and

ix. List of machinery.

x. Undertaking on Rs. 100 stamp paper/Legal paper that the bidder is not blacklisted by TCP or any Government/semi government organizations

9. **PAYMENT**: -

a. Payment shall be made in accordance with the Work Order issued by TCP from time to time.
b. The payment shall be processed subject to furnishing of satisfactory performance letter from In charge of designated area/Godown.
c. The cost of work done will be calculated as Rental Cost x hours ( time of entry in Godown/premises to exit from Godown/premises)
d. The Contractor shall furnish the Bill inclusive of all tax if applicable after completion of specific work.
e. All the applicable taxes shall be deducted from bills of the contractor.

10. **ARBITRATION**: -

Any difference or dispute or liability of whatsoever nature arising out of the contract or in any way relating to the contract, the matter shall be referred to Chairman, TCP, whose decision shall be the final and binding on both the parties.

**ANNEXURE-I**

## TRADING CORPORATION OF PAKISTAN (PRIVATE) LIMITED

**BID FOR OFFERING THE HEAVY MACHINERY EQUIPMENT TO TRADING CORPORATION OF PAKISTAN (T.C.P.) ON RENTAL (RATE RUNNING CONTRACT) BASIS FOR OF USE AT TCP'S GODOWN SITUATED AT PIPRI/LANDHI/KORANGI**

1. Name of Bidder : _____
2. Complete Address : _____
3. Telephone / Mobile No. : _____
4. Bid Bond : _____
5. We offered the following rates for supply of Heavy Machinery/ Machineries to TCP on rental basis for a period of one year w.e.f. expiry of validity of offer, in accordance with the terms and conditions of this tender document and can be further extended to one year on mutual consent of both parties: -

| DESCRIPTION OF MACHINERY | RENT PER HOUR (inclusive of all taxes & duties) |
|---|---|
| Shovel with 03 MT Bucket | |
| Shovel with 02 MT Bucket | |
| 55 HP Tractor with 1.0 MT Shovel Bucket and trolley | |
| 55 HP Tractor with 1.5 MT Shovel Bucket and trolley | |
| Excavator 200 (20 Tons) | |
| Excavator 300 (30 Tons) | |
| 55 HP Tractor With front & rear blades | |
| Dumper Truck 12 Wheelers (900 Cubic feet) | |
| Fork Lifter (half jack three piece boom) 02 MT | |
| Fork Lifter (half jack two piece boom) 03 MT | |
| Fork Lifter (half jack three piece boom pressing jack) 03 MT | |
| Mobile Crane 05 MT SWWL / 50feet Boom | |

6. **Total Rental Cost = Rental Cost x hours**
7. We have read and understand all the terms and conditions of this tender document and remain responsible to perform the work accordingly.

Signature :_____

Name: :_____

Designation :_____

Date :_____

Stamp :_____