ٹریڈنگ کارپوریشن آف پاکستان (پرائیویٹ) لمیٹڈ

Trading Corporation of Pakistan (Pvt) Limited

TENDER FOR SUPPLY OF STATIONERY AND CONSERVANCY ITEMS

TENDER DOCUMENTS

NOTICE INVITING TENDER
SCOPE OF WORK
INSTRUCTION TO BIDDERS/
GENERAL TERMS & CONDITIONS
SPECIAL STIPULATIONS
FORM OF AGREEMENT
BILL OF QUANTITIES

CONTENTS

Section	Description	Page No.
I	NOTICE INVITING TENDER	2
II	SCOPE OF WORK	4
III	INSTRUCTIONS TO BIDDERS/ GENERAL TERMS & CONDITIONS	5-10
IV	SPECIAL STIPULATIONS – APPENDIX–A	11-12
V	FORM OF AGREEMENT & UNDERTAKING APPENDIX-B & APPENDIX-C	13-15
VI	BILL OF QUANTITIES	16-19
VII	EVALUATION CRITERIA	20-21

SECTION – I

NOTICE INVITING TENDER

ٹریڈنگ کارپوریشن آف پاکستان (پرائیویٹ) لمیٹڈ
Trading Corporation of Pakistan (Pvt) Limited

Phones : 9202947-49 (3 Lines)
Fax : (92-21) 9202722, 9202731 & 9202595
E-mail : tcp@tcp.gov.pk

4th & 5th Floor.
Finance & Trade Centre.
Sharea Faisal.
Karachi. 75530 (Pakistan)

No.TCP(Admn)/STAT & CON/01/2024 Dated: 24-06-2026

TENDER NOTICE FOR THE SUPPLY OF STATIONERY AND CONSERVANCY ITEMS

Trading Corporation of Pakistan (Pvt.) Limited (TCP), working under the administrative control of Ministry of Commerce, Government of Pakistan invites bids from reputable firms/companies/sole proprietors for the supply of stationery and conservancy items under a Closed Framework Agreement for a period of one (01) year, at fixed, non-escalable rates.

2. Single Stage-Two Envelope will be used by adopting Least Cost Based Selection (LCBS)Technique for the subject procurement, in line with the Public Procurement Rules, 2004 and any Regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the Authority from time to time.

3. All Bids must be accompanied by a Bid Security amounting described in Bid Security Section in Bidding Document in the form of Pay Order. The Bidders will submit their original Bid Security on or before the 15th July 2026 at 11:00 A.M, before the opening of tender otherwise the bid(s)/proposals shall be declared as non-responsive.

4. E-Bidding documents, containing detailed terms & conditions, specifications and requirements etc. are available on e-Pak Acquisition and Disposal System (EPADS v1.0) at https://eprocure.gov.pk, www.ppra.gov.pk and www.tcp.gov.pk for all the interested bidders registered on EPADS v1.0.

5. The e-bids, prepared in accordance with the instructions in the e-Bidding Documents, must be submitted through EPADS v1.0 on or before 15-07-2026 at 11:00 AM. E-bids will be opened using EPADS v1.0 on the same day at 11:30 AM. Manual submission of Bids shall not be entertained

6. The firm(s)/companies/sole proprietor registered which have defaulted in its contract(s) awarded by TCP, or any other Government/Semi Government Organization is/are not eligible to participate in the tender. The bidder(s) which have not fulfilled their contractual obligation with TCP are also not eligible to participate in the Bid(s) unless they clear their dues along with penalties or fulfill their contractual obligations with TCP before opening of the bids. Detailed requirements are indicated in the Tender Document containing tender terms & conditions.

7. TCP reserves the right to accept or reject any or all offers wholly or partially as per PPR-2004.

Muhammad Umair
Manager Incharge (A&C)
Ph 021-99202996

SECTION –II

SCOPE OF WORK

SCOPE OF WORK

SUPPLY OF STATIONERY AND CONSERVANCY ITEMS

TRADING CORPORATION OF PAKISTAN (PVT) LIMITED intends to procure stationery and conservancy items for one year under a Closed Framework Agreement. Supplies shall be made monthly, strictly as per specifications in the BOQ.

All quoted rates shall remain fixed and non-escalatable throughout the contract period.

SECTION – III

DEFINITIONS & INSTRUCTIONS TO BIDDERS/ GENERAL TERMS & CONDITIONS

DEFINITION

a) "EMPLOYER" means the Trading Corporation Pakistan (TCP).

b) "EMPLOYER'S REPRESENTATIVE" means a person designated by the Trading Corporation of Pakistan to act on behalf of the EMPLOYER in all matters arising out of the contract.

c) "OWNER" means the Trading Corporation Pakistan (Pvt) Limited (TCP).

d) "CONTRACTOR" wherever used shall mean the successful bidder whose offer has been accepted by the EMPLOYER and who has been awarded the work of as mentioned in Scope of Work.

e) "CONTRACT/AGREEMENT" wherever used shall mean mutual, legally enforceable obligations between TCP & the successful bidder whose offer has been accepted.

INSTRUCTIONS TO BIDDERS/
GENERAL TERMS & CONDITIONS

TENDER FOR SUPPLY STATIONERY & CONSERVANCY ITEMS

1. GENERAL

a) Trading Corporation of Pakistan (Pvt.) Limited, Karachi (hereinafter referred as TCP) invites reputable firms and suppliers to submit tenders on best competitive rates.

b) All bids received shall be opened and evaluated in the manner prescribed in the bidding documents.

c) Two-Envelope Submission, each bidder must submit

Envelope-1: Technical Proposal

i. Company profile

ii. NTN, STRN, SRB certificates

iii. ATL proof

iv. Non-blacklisting affidavit (Rs.100 stamp paper)

v. Relevant experience

vi. Bid Security (sealed inside technical envelope)

vii. Compliance with specifications

viii. Past performance record

Envelope-2: Financial Proposal

i. BOQ with unit rates (inclusive of all taxes)

ii. Total bid value

iii. No overwriting; corrections must be signed

d) Only tax registered vendors/suppliers on "Active taxpayer list" are eligible to submit tenders to the TCP for the supply of the items. Registered with Income Tax, Sales Tax authorities/Sindh Revenue Board (SRB).

e) Tenders shall be submitted to the TCP strictly in accordance with the instructions set forth herein.

f) All entries in the tender are to be in ENGLISH LANGUAGE. Corrections, etc, shall be signed by the authorized persons.

g) The rate should be written in the BOQ in figures; whereas the total offered price should be written in figures as well as in words. In case of any mistake in the totaling, the quoted unit rate will be treated as final.

h) The parties who have been defaulters and/or in litigation with TCP at any time shall not be eligible to participate in the bid.

i) All bids should contain NON BLACLISTING Certificate on Rs.100/- stamp paper, stating that they have not been blacklisted by any government/ semi government / private company.

j) Tender will be conducted under open competitive bidding pursuant to "Single Stage – Two Envelope" as per rule 36(b) of Public Procurement Rules 2004.

2. SUFFICIENCY OF TENDER

a) Each bidder shall be deemed to have fully satisfied himself before submitting the Tender as to the correctness and sufficiency of his Tender and prices stated in the bill of quantities, which rates and prices, except in so far as it is otherwise expressly provided in the Form of Contract/Agreement, must cover all his obligations under the Contract and all matters and things necessary for the proper completion of the project.

b) No bidders shall have the right to make any objection, excuse or claim about the correctness and sufficiency of this tender by the TCP.

3. VERBAL INSTRUCTIONS BE IGNORED

No verbal understanding, agreement or conversation with any officer, or employee of the TCP, either before, during or after the execution of the contract, shall affect or modify any of the terms or obligations contained in the tender documents.

4. COST OF TENDERING

Bidders shall have no claim for reimbursement of any expenses of any kind whatsoever incurred in connection with the preparation and submission of their tenders.

5. BID SECURITY

a) The original tender shall be accompanied by a Bid Security amounting to Rs.125,000/- in the form of Pay Order/Demand Draft issued by a schedule bank of Pakistan in favor of **"Trading Corporation of Pakistan (Pvt) Limited"**. The Bid Security of the successful bidder will be retained by the TCP to be adjusted in the performance guarantee deposit, whereas the bid security of unsuccessful bidders will be refunded after the award of the Tender to the successful bidder(s) but not later than 30 days from the date of the award.

b) The tender without Bid Security will not be considered and such a bid or bids will be rejected without any evaluation. Any reason/justification for non-submission of Bid Security, whatsoever may be, will not be accepted.

c) Bid Security of the unsuccessful Bidder(s), including those Bid(s) which are not accepted for any reason, will be returned after award of tender to the successful Bidder(s).

6. PERFORMANCE GUARANTEE

The successful bidder(s), after acceptance of their bid through a Letter of Award issued by TCP stating the accepted contract price, shall be required to furnish Performance Guarantee equivalent to 10% of the contract price (after adjusting the already submitted amount of the Bid Security along with the Bid) as Performance Guarantee through a Pay Order/Demand Draft issued by a scheduled bank in favor of **"Trading Corporation of Pakistan"** for due and satisfactory performance of the contract/ agreement.

7. FORFEITURE OF PERFORMANCE GUARANTEE:

a) The successful bidder(s) will be required to furnish a formal agreement duly signed on a judicial stamp paper amount in the prescribed form placed at Annex-B & Annex-C to the TCP within seven working days from the award of Tender. In case of the failure of the bidder(s) to do so, the Performance Guarantee shall be forfeited.

b) If the supplier fails to accept the award letter or fails to complete the work within the specified period Performance Guarantee shall be forfeited.

c) TCP shall have the right to forfeit the Performance Guarantee, in case of breach of any terms and condition of contract agreement.

8. RELEASE OF PERFORMANCE GARUNTEE

The Performance Guarantee of the successful bidder(s) shall be released by TCP within 30 days of completion of the contract period.

9. SUBMISSION OF TENDER

a) The Tender Documents duly signed on each page (each of the corrections also duly signed and stamped without any over writing) along with the prescribed Bid Security. The proposal/offers/bid(s) shall be opened on the same day at 11:30 A.M in the TCP's Board Room in the presence of members of TCP Procurement Committee and authorized representatives of firm(s)/companies who may wish to be present.

b) In case of any calculation errors detected during scrutiny of the Tenders, the unit RATE quoted by the Bidder shall be taken as final and the tender value shall be corrected accordingly.

10. AWARD OF CONTRACT

The bids shall be evaluated on the basis of offers by the bidder(s) in the Bill of Quantities with due consideration over the price of each individual item/group of items. Once the TCP has arrived at the decision, a written Letter of Award to the successful bidder(s) will be issued which shall also mention the accepted contract price.

11. DELIVERY PERIOD

The delivery should be made by the supplier to TCP's Principal Office, 4th, 5th & 8th Floor, Finance & Trade Centre, Shahrah-e-Faisal, Karachi on a monthly basis comprised in the contract/agreement within 7 days of receipt of the supply order. If the supplier fails to supply within a stipulated period, as mentioned in the supply order issued by TCP, the performance guarantee of the supplier will be forfeited.

12. PAYMENT TERMS

a) The payment shall be made within 30 days after receipt of a bill against 100% delivery made by the supplier.

b) The items supplied to TCP shall be in accordance with the agreed required quantity, quality & size mentioned in the contract, otherwise, the same shall not be accepted and the supplier shall be bound to remove the discrepancy.

c) The payments shall be made according to applicable tax laws. Therefore, the offer price should be inclusive of all taxes.

13. ESCALATION IN PRICE

It may be clearly understood that this tender does not contain a price variation clause and therefore all unit prices quoted shall be firm, irrevocable fixed and valid until completion of the Contract and will not be subject to variation on any account.

14. SCHEDULE OF REQUIREMENT

The tender has been worked out on the basis of an estimated quantity. However, it may strictly be noted that the quantities specified in the BOQ herein are estimated and are intended to serve only as a guide to the Bidders. Payments shall be made on the basis of actual supplies done as measured. No claims or adjustments shall be entertained/allowed on account of an increase or decrease in the BOQ which has not been duly authorized by the Corporation through the issue of change orders as stipulated in the relevant provision.

15. RESOLUTION OF DIFFERENCE OR DISPUTE

Any dispute or difference arising out of the Contract/Agreement which cannot be amicably settled between the Parties, shall be settled by the CEO, TCP, for final decision. The decision of CEO, TCP shall be final and binding on both the parties i.e. Vendor & TCP.

16. TERMINATION OF CONTRACT

The TCP reserves the right to terminate the contract for breach of any of the foregoing terms and conditions without prejudice to other remedies.

SECTION – IV

SPECIAL STIPULATION - APPENDIX-‘A’

FORM OF AGREEMENT - APPENDIX-‘B’

APPENDIX – 'A'

SPECIAL STIPULATIONS
(TENDER FOR SUPPLY OF STATIONERY AND CONSERVANCY ITEMS)

1	Works	Contract for supply of stationery and conservancy items
2	TCP	Trading Corporation of Pakistan (Pvt) Ltd. 4th, 5th & 8th Floor, F.T.C Building Shahrah-e-Faisal Karachi
3	TCP's Representative	Manager Incharge (A&C) Division, T.C.P (Pvt) Ltd Karachi
4	Bid security	Rs.125,000/- of the Offered Tender Price as indicated in the Bill of Quantities in the shape of Pay Order / Demand Draft in favor of TRADING CORPORATION OF PAKISTAN (PVT) LIMITED KARACHI
5	Performance Guarantee	10% of the accepted contract/agreement price as stated in the Letter of Award issued by TCP.
6.	Period of contract	One (01) year
7	Delivery Period	Monthly basis comprised in the contract within 7 days/1st week of every month, after receipt of the supply order from TCP.
8	Amount in Rs of liquidated damages	Rs.500/- for each day of delay in the supply of the items subject to a maximum of 10 % of contract price stated in the Letter of Award. In the event of the failure of the contractor to supply the required items, the performance guarantee shall be forfeited.
09	Validity of Bid	90 calendars days
10	Income Tax/GST Deduction	As per law, TCP has the right to cancel the contract, if status is shown as "blacklisted" or "suspended" by sales tax and income tax authorities.

ACCEPTED

_____
Contractor's Signature
With Stamp & Date

APPENDIX – B

FORM OF CONTRACT/ CLOSED FRAMEWORK AGREEMENT

CONTRACT/ CLOSED FRAMEWORK AGREEMENT FOR SUPPLY OF STATIONERY & CONSERVANCY ITEMS

THIS AGREEMENT MADE AT Karachi on this _____ day of _____ 2026

BETWEEN

TRADING CORPORATION OF PAKISTAN (PVT) LTD**.** ("**The TCP**"), having its principal office at 4th, 5th & 8th Floor, Block-B, Finance & Trade Centre, Shahra-e-Faisal, Karachi-75530, Pakistan (which expression shall include its successions in interest and assigns) **of the first part.**

AND

M/s. _____ ("**The Supplier**"), National Tax No. _____ having its Registered Office at _____ (which terms shall include its successor-in-interest permitted assigns) **of the second part.**

WHEREAS

TCP requires stationery and conservancy items for one year under a Closed Framework Agreement, and the Supplier has agreed to supply the items at fixed, non-escalatable rates as quoted in the Financial Proposal.

Now, therefore, it is agreed:

1. This Agreement shall remain valid for one (01) year.
2. Rates quoted by the Supplier shall remain fixed and firm throughout the contract period.
3. TCP will issue monthly supply orders as per requirement.
4. Quantities mentioned in the BOQ are estimated and may vary.
5. Delivery must be completed within 7 days of each supply order.
6. Payment will be made within 30 days of complete delivery.
7. All applicable taxes shall be deducted as per law.
8. Liquidated damages of Rs. 500 per day shall apply for delays.
9. TCP may terminate the contract for breach or non-performance.

NOW THEREFORE, THIS AGREEMENT WITNESSETH AS FOLLOW:

1. The following Tender Documents as well as the Letter of Award issued by the TCP, stating the contract price as Rs_____(Rupees_____ only), shall be deemed to form and be read and constructed as part of this agreement:

    a) Notice Inviting Tender
    b) Scope of Work

c) Instruction to Bidders/General Terms & Conditions
d) Special Stipulations
e) Form of Agreement
f) Bill of Quantities

2. In consideration hereof this agreement to be kept and performed by the Supplier, and for then faithful performance of this contract and the completion of the works embraced therein, according to the specifications and conditions herein contained and referred to or agreed to in the course of subsequent negotiations and in accordance with the "Tender Documents", the TCP shall pay and the Supplier shall receive full compensation of everything supplied under this agreement, the contract price stipulated in the Bill of Quantities, and rates quoted against each item of work and agreed to and accepted by the parties and at the times in the manner prescribed by the conditions of contract.

3. The Supplier, at his own proper cost and expense, shall do all work of supply of the items as required through monthly supply order by the TCP.

4. The delivery of the items required by the TCP through monthly supply order as per contracted specification and within specified time, is an essential feature of this contract agreement and the Supplier agrees to proceed with all due diligence and care at all times and take all precautions to ensure supply of the items as per required specification and within specified delivery period, being deemed to be the essence of the contract agreement on the part of the Supplier.

5. All applicable taxes at the time of payment shall be borne by the bidder.

6. This agreement shall be effective from _____ and concluded as on_____.

IN WITNESS WHEREOF, the TCP and the Supplier have executed this agreement on the day and year mentioned above.

_____	_____
FOR AND ON BEHALF OF THE SUPPLIER	FOR AND ON BEHALF OF THE TCP
(SEAL)	(SEAL)
Signed and delivered by the Supplier above named in the presence of:	Signed and delivered by the TCP above named in the presence of:
WITNESSES:	WITNESSES:
1. _____	1. _____
2. _____	2. _____

APPENDIX – C

UNDERTAKING
(on Rs.100 Legal Paper/Duly Attest by Oath Commissioner)

I _____ son of _____ proprietor of the M/s. _____Adress _____ having CNIC No. _____ do hereby declare and state on solemn affirmation as under:

1. That the items to be supplied will be strictly in accordance with Section-V of the Tender Documents.
2. The deponent of the Affidavit is well conversed with the facts deposed in submitted Bid.

Signature: _____

Name: _____

Dated:

Stamp:

SECTION – V

BILL OF QUANTITIES

Tender for supply of Stationery & Conservancy Items
2026-27
BILL OF QUANTITIES

S. No.	Name of Items	Approx. Yearly Quantity Required	Rate (Rs.) per Unit (Without Tax) Rs.	Rate (Rs.) per Unit (Inclusive all Tax) Rs.	Total yearly Amount (Inclusive all taxes) (Column # 03 X Column # 05)
1	2	3	4	5	6
1.	Note Sheet 80 grams100 Sheet per pad, A4 size, sky blue color with TCP logo	100 Pad			
2.	Letter Head 80 grams A4Size 100 Sheet per pad with TCP Logo	100 Pad			
3.	TCP 's Tagged Blue File Cover (Legal Size 10x14) 600 grams ART Card with TCP Logo	4500			
4.	White Envelope (Size 9.3" x 4.3'') with TCP Logo and address, 80 grams paper	3000			
5.	White Envelope with Window (Size 9.3" x4.3'') with TCP Logo and address, 80 grams	3000			
6.	TCP Khaki Envelope (11 X15)110 grams (Large)	1200			
7.	TCP Khaki Envelope (9.5X12) 110 grams (medium)	1200			
8.	TCP Khaki Envelope (7 X10) 110 grams (small)	500			
9.	TCP Slip Pad (Size 7'' x 4 ½) 100 Sheet per pad with TCP Logo, 80 grams paper	150 Pad			
10.	Paper A4 Size (500 Sheet per reams) 70 grams Double AA/ Paper One or equivalent	1200 Reams			
11.	Paper Legal Size 500 Sheet per reams) 70 grams	20 Reams			
12.	Colored paper A4 Size (Yellow) 100 Sheet per Packed) 80 grams	100 packets			
13.	Stapler Pins (24/6) (20 Packets per Box)	15 boxes			
14.	Paper Clip (33 MM) (100 pieces per packet10 Packets per Box)	05 boxes			
15.	Pencil per packet12 Pencils	40 dozen			
16.	Gel ink Roller Ball GL1 (Line 0.7 mm Ball) (per Packet 12)	55 Packets			
17.	Ball Point 0.7mm (per Packet 10)	150 Packets			
18.	Highlighter (12 Highlighter per Packet)	12 Packets			
19.	Marker (12 Marker per Packet)	18 Packets			
20.	Marker (Dry Erase Marker) 12 per Pack	05 Packets			
21.	File Board (Legal Size 10x15) (A+ quality) with regzin flapper.	1800			
22.	Ring File Cover (Legal Size) good quality PVC	140			
23.	Clip Transparent Plastic File Cover A4 Size 10 files (per Packet) good quality	25 Packets			
24.	Clip Transparent Plastic File Cover Legal Size (10 files per Packet) good quality	12 Packets			
25.	Register (200 Pages) Legal size	50			
26.	Register (400 Pages) Legal size	25			
27.	Visitor's Register (petty wala)	06			

S. No.	Name of Items	Approx. Yearly Quantity Required	Rate (Rs.) per Unit (Without Tax) Rs.	Rate (Rs.) per Unit (Inclusive all Tax) Rs.	Total yearly Amount (Inclusive all taxes) (Column # 03 X Column # 05)
28.	Writing pad A4 Size good quality	40 pads			
29.	Steel Scale good quality 9mm/12”	02 dozen			
30.	Stamp Pad Large	15 pads			
31.	Double Whole Punch Machine	15			
32.	Eraser 30 pcs per Packet	02 Packets			
33.	Black File Box Legal Size, (Elegant Executive No.786) or equivalent	350			
34.	Glue Gum Stick 20 grams per dozen	06 dozen			
35.	Tag (50 Tag per bunch) good quality with both ends intact (10 Bunch per Pack)	50 Packets			
36.	Stapler Machine	60			
37.	Scissor Medium, good quality	20			
38.	Transparent Squash Tap 2inch 50 feet	50			
39.	Transparent Squash Tap small	40			
40.	Sticky note yellow	36			
41.	Calculator	20			
42.	Pencil sharpener (steel color)	05 dozen			
43.	Paper Cutter good quality	30			
44.	Single Hole punch	50			
45.	Color Flags (Stick Notes) good quality	300 Packets			
46.	Staples Pin Remover good quality	36			
47.	Dustbin Plastic (Medium) good quality	25			
48.	wiper cleaning stick, good quality	18			
49.	Toilet Cleaner (450 ml) per bottle good quality	96			
50.	Phenyl Tablet good quality (per Kg)	6 kg			
51.	Phenyl liquid 2.75 litter in bottle	100			
52.	Washroom Freshener 12 pcs per Packet good quality	12 Packets			
53.	White Duster Cotton (24 X 30) Good quality	130 dozen			
54.	Soap for Hand Wash (80 gram) 72 Nos. per Carton	30 Cartons			
55.	Nilon Soap (60 cake per Carton)	03 Cartons			
56.	Hand Wash 500 ml good quality	24 Bottles			
57.	Dishwash Long Bar 265 grams 48 bar per carton	12 Cartons			
58.	Detergent powder 500 grams poly bag	96 bags			
59.	Air Freshener	300 bottles			

S. No.	Name of Items	Approx. Yearly Quantity Required	Rate (Rs.) per Unit (Without Tax) Rs.	Rate (Rs.) per Unit (Inclusive all Tax) Rs.	Total yearly Amount (Inclusive all taxes) (Column # 03 X Column # 05)
60.	Insect Killer 325ml (per bottle)	72 Bottles			
61.	Tissue Paper (Luxury Box) 36 Packet per Carton	30 Cartons			
62.	Tissue Paper (Pop-up) 36 Packet per Carton	24 Cartons			
63.	Tissue Paper (Kitchen Roll) 36 Packet per Carton or equivalent	15 Cartons			
64.	Tissue Paper hand towel(White) 60 Packet per Carton	12 Cartons			
65.	Toilet Roll (Small-Roll) 100 Roll per Carton	12 Cartons			
66.	Mop Wooden 12 x 18 Cotton 600 gram with mop handle good quality	150			
67.	Acid Cleaner 600ml or equivalent 12 bottle per Carton (Sweep)	24 Carton			
68.	Broom Hard Large 800 grams, good quality, equal stick	144			
69.	Broom Soft Large 600 grams, good quality	50			
70.	Toilet Brush, good quality	18			
71.	Toilet Pump, good quality	09			
72.	Hand Sanitizer for wall mounted machine hand sanitizer dispenser – (1000ml Pouch) or equivalent	18 pouches			
73.	Battery cell size AA (Green original) per box (40 Batteries) Size AAA per box (40 Batteries)	36 Boxes			
74.	Printing of TCP's Medical Reference Letter 70 grams A4Size 100 Sheet per pad with TCP Logo	150 pads			

In words: Total Rupees _____only.

Signature: _____
Name: _____
Dated:
Stamp:

SECTION – VII

EVALUATION CRITERIA

The technical proposals shall be evaluated by the TCP'S Procurement Committee in the light of following technical evaluation criteria:

S NO.	Description	Maximum Marks
1	**Relevant Experience**	20
2	**Past Performance – Govt./Semi-Govt.** ***(Verified through work orders, completion certificates, performance letters)***	20
3	**Financial Strength**	20
4	**Compliance with Specifications** **(Based on sample verification)**	40

Detailed marking shall be carried out as under:

Marks	Category	Marks	
20	**Relevant Experience**	1 to 3 years	05 Marks
		4 to 6 years	10 Marks
		7 or more years	20 Marks
20	**Past Performance – Govt./Semi-Govt**	1 to 2 contracts	05 Marks
		3 to 4 contracts	10 Marks
		5 to 6 contracts	15 Marks
		7 or more	20 marks
20	**Financial Strength**	Less than PKR 2 million	3 marks
		PKR 2 to 5 million	10 marks
		PKR 5 to 10 million	15 marks
		Above PKR 10 million	20 marks
40	**Compliance with Specifications**	Less than 40% items compliant	10 marks
		40 to 60% items compliant	20 marks
		60 to 80% items compliant	30 marks
		80 to 100% items compliant	40 marks