TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN

NO. TCP/REM/313-39/2011 16th March, 2023.

TENDER NOTICE

BUSH CUTTING AND REMOVAL OF ITS DEBRIS EXCLUDING TREES AT TCP'S PIPRI GODOWNS

Trading Corporation of Pakistan (TCP), Government of Pakistan invites sealed bids from reputable firms for bush cutting and removal of its debris excluding trees at Pipri Godowns. The interested parties should be registered with Sales Tax and Income Tax Authorities.

2. Bidding will be conducted under Rule 36(a) of the Public Procurement Rules, 2004 i.e. Single Stage One Envelope procedure. Interested and eligible Firms may submit their sealed offers/bids comprising Single envelop to be dropped in the Tender Box placed at Reception Counter of TCP at 4th Floor, Block-B, Finance & Trade Centre, Shahrah-e-Faisal, Karachi, on **7th April 2023 by 1100 (hours)**. Bids will be opened on **the same day by 1130 (hours)** in the TCP's Board Room, in presence of bidders or their authorized representatives who may wish to be present.

3. Tender Document, containing terms & conditions can be obtained on payment of Rs.2,000/- (Non refundable) during office hours from publication of this notice till **7th April 2023 at 1000 (hours)** from following office of TCP.

Deputy Manager (Cash), Trading Corporation of Pakistan (Pvt.) Ltd, 4th Floor, Block-B,
Finance & Trade Centre, Shharah-e-Faisal, Karachi,
(Tel: 021-99202947-49 Ext. 235).

4. The tender documents can also be downloaded from TCP's website www.tcp.gov.pk and PPRA's website www.ppra.org.pk. Interested Firms would however be required to provide separate Demand Draft/Pay Order of Rs.2,000/- as tender documents fee while submitting the bids without which their bids will not be accepted.

5. The Interested parties who have not fulfilled their contractual obligation with TCP previously shall not be eligible to participate in the Bids, unless they clear their dues along with penalties or fulfill their contractual obligations in services with TCP, as the case may be. Furthermore, any firm against which blacklisting process has either been initiated or they have been blacklisted by TCP, is not eligible to participate.

6. TCP reserves the right to reject any or all bids at any time prior to their acceptance as per relevant rules.

(MUHAMMAD ASIF RAJPAR)
DGM INCHARGE (REMS)

TRADING CORPORATION OF PAKISTAN (PVT.) LIMITED
TENDER DOCUMENTS

NO. TCP/REM/313-39/2011 16th March, 2023.

TERMS AND CONDITION FOR BUSH CUTTING AND REMOVAL OF ITS DEBRIS EXCLUDING TREES AT TCP'S PIPRI GODOWNS

1. **INTRODUCTION TO BIDDERS**:

1.i. Trading Corporation of Pakistan (Pvt.) Ltd is a private limited company incorporated under the companies Act, 1913 (now companies Act, 2017) and operating under the administrative control of Ministry of Commerce, Government of Pakistan invites sealed bids from reputable firms for bush cutting and removal of its debris excluding trees at Pipri Godowns.

1.ii. Before submission offers, the interested parties shall visit the Pipri godown to ascertain the exact scope of work. The contact detail of the officer present at godown/site for identification of area of bush cutting is as following:

S #	Name of Officer	Designation/Location	Contact Number
1.	Mr. Tarique Khan	Manager Incharge, Pipri Godown	0321 2218071

1.iii. Bidding will be conducted under Rule 36(a) of the Public Procurement Rules, 2004 i.e. Single Stage One Envelope procedure. Interested and eligible Firms may submit their sealed offers/bids comprising Single envelop to be dropped in the Tender Box placed at Reception Counter of TCP at 4th Floor, Block-B, Finance & Trade Centre, Shahrah-e-Faisal, Karachi, on **7th April 2023 by 1100 (hours)** which will be opened on **the same day by 1130 (hours)** on the same day in the TCP's Board Room, in presence of bidders or their authorized representatives who may wish to be present.

2. **SCOPE OF WORKS:**

The firms having machine, workers and equipments are required for bush cutting and removal of its debris at TCP's Pipri Godowns as per following scope:

2.i. The firms shall inspect the site and understand the scope of work with consultation of the Incharges at TCP's sites before quoting offers.

2.ii. Cleaning Jungle (ordinary, debris) by cutting, removing all shrubs and taking out their entire roots. All holes or hollows formed due to removal of roots shall be filled up with earth rammed and to be leveled.

2.iii. The shrubs/wild bushes cutting, its debris and useless material will be taken out of the premises by the contractor through trucks at its own cost.

2.iv. The Firm has to identify the time for required jobs.

3. **TERMS AND CONDITIONS:-**

3.i. Cleaning Jungle (ordinary, debris) by cutting, removing all shrubs and taking out their entire roots. All holes or hollows formed due to removal of roots shall be filled up with earth rammed and to be leveled.

3.ii. The shrubs/wild bushes cutting, its debris and useless material will be taken out of the premises by the contractor through trucks at its own cost.

3.iii. Trees, poles, monuments, pipe lines, cable etc., within or adjacent to the area which are not required to be disturbed during jungle cutting/clearance shall be properly protected by the contractor at its own cost and nothing extra shall be payable.

3.iv. The firms shall quote bid on lump sum basis including the all assigned jobs as per **(Annex-I)** and the **lowest bid rate will be evaluated.**

3.v. Firm shall start the work of wild grass cutting and should complete within stipulated time frame.

3.vi. The payment will be made after **completion of work** satisfactorily subject to provision of satisfactorily certificate issued by the Incharge at site.

3.vii. The contractor will take necessary safety precautions while cutting/trimming of wild bushes to avoid damage to the property as well as of his deputed persons. The total responsibility of his deputed persons will be on the contractor and not on TCP.

3.viii. The contractor is required to work during the working days from office hours only and not allowed after the evening or on weekly/public holidays (Saturday & Sunday).

3.ix The **Firms will submit their offer to ascertain lowest bid** as per enclosed Bid Form at **Annex-I.**

3.x. Cutting of trees or Shifting of wooden logs are not allowed.

3.xi. Strictly no fire to debris is allowed inside the premises.

4. **LIST OF DOCUMENTS TO BE SUBMITTED WITH BID/OFFER:**

Bidder(s) must ensure that the following documents are enclosed with the bid;

4.i. Complete **Tender Document**, duly signed and stamped on its each/every page, including annexure(s) as acceptance of these terms & conditions.

4.ii. **Bid Form (Annex-I)** duly filled, signed and stamped on company's letter head.

4.iii. Attested copy of NTN / Income Tax Registration Certificate.

4.iv. Attested copy of Sales Tax Registration Certificate, if applicable.

4.v. Attested copy of CNIC of signatory of the Bid Form.

4.vi Original Bid Security.

5. **BID SECURITY:**

5.i All the Bidders are required to submit **5%** bid amount of the actual bid in form of Pay Order/ Demand Draft/ Banker's Cheque in favor of Trading Corporation of Pakistan (TCP), Karachi with the sealed proposal. Bids without bid security will be rejected.

5.ii Bid Security of the successful Bidder (s) will be retained, until submission of the performance guarantee and Bid Security of un-successful Bidder(s) will be returned within seven (07) days of the award of the contract to the successful Bidder(s).

5.iii The successful bidder(s), shall submit Performance Guarantee in shape of a Demand Draft/Pay order in favour of Trading Corporation of Pakistan (Pvt.) Limited, issued by a scheduled bank @ **10%** of the contractual value within five working days from the date of award of contract, for due of the contract which will be returned after satisfactory completion of the contract.

5.iv Bid Security of the successful bidder will be forfeited without any notice if the successful bidder fails to sign the contract or it fails to provide the performance guarantee within due date.

6. **VALIDITY OF OFFER/BID:**

Offer/Bid should be valid for ninety (90) days w.e.f. date of opening of Financial Bids.

7. **BID OFFER:**

The bids can be submitted on the prescribed proforma attached enclosed with the tender document at **Annex-I.**

8. **PAYMENT**:

8.i Payment will be made within thirty (30) days after completion of the contract subject to the Certificate of Satisfactorily Work Completion issued by the Incharge, Godowns.

8.ii Taxes will be applicable as per law.

9. **ARBITRATION:**

Any difference or dispute or liability of whatsoever nature arising out of the contract or in any way relating to the contract or to its construction or fulfillment should be settled as far as possible, amicably between the Contractor/firm & TCP. If the Contractor/firm fails to come to an amicable settlement the same shall be referred to the Chairman TCP, for final decision. The decision of Chairman TCP shall be final and binding on both the parties i.e. contractor/firm & TCP.

Annex - I

TRADING CORPORATION OF PAKISTAN (PRIVATE) LIMITED

BUSH CUTTING AND REMOVAL OF ITS DEBRIS EXCLUDING TREES AT TCP'S PIPRI GODOWNS

FINANCIAL PROPOSAL/BID FORM

1. **Name & Address of Bidder:** _____
   Telephone: _____
   Fax: _____
   Email: _____
   Sales Tax No. _____
   National Tax No. _____

2. The rates required at Clause-7 of the tender documents are offered (inclusive of all charges. taxes levies, etc) as per following detail:

TCP's Location	Total Offered Rate including all taxes, duties and levies.
1	2
Pipri Godown	

(Total Rupees _____only) including all Federal and Provincial taxes, duties, levies etc.)

3. We shall abide by all the terms and conditions of the Tender.

4. We understand that in case of any difference in quoted rates in words and figures, the rates quoted in words will be considered as final quoted rates.

5. Bids Security equivalent to five percent (**5%**) of the total amount of the contractual value as per attached Pay Order/Demand Draft No._____ dated _____ drawn at Bank _____ Branch_____ is attached herewith.

Signature: _____

Name: _____

Designation: _____

CNIC No. _____ (copy enclosed)

Date: _____

Stamp: _____