TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE

No. TCP/D&POD/Sugar/Sur/21-2/2021-22 July 12, 2021

QUOTATIONS FOR SURVEY, INSPECTION AND MONITORING OF DISCHARGE AND DESPATCHES OF IMPORTED BAGGED SUGAR PER MV TBN CARRYING 25,000 (+/- 5%) AT KARACHI PORT / PORT BIN QASIM

INVITATION FOR SEALED QUOTATIONS

Trading Corporation of Pakistan (Pvt.) Ltd. (TCP), Karachi, a state owned commercial organization working under the administrative control of Ministry of Commerce, Government of Pakistan, invites sealed bids through quotations from pre-qualified / enlisted Surveyors (active tax payers duly registered with Income Tax and Sales Tax Department – FBR/SRB), on sugar consignments which are expected in the month of July, 2021 to arrive at Karachi Port / Port Bin Qasim.

2. Interested TCP Pre-qualified/enlisted Surveyors, who shall have the valid license and can arrange **draught surveys through a Master Mariner,** inspection and post landing survey of imported bagged sugar smoothly at Karachi Port / Port Bin Qasim, may submit their quotations in sealed envelopes, to be dropped in the Quotations Box placed at Reception Counter of TCP at 4th Floor, Block-B, Finance & Trade Centre, Sharah-e-Faisal, Karachi, on **Friday the 16th July, 2021, latest by 1500 hours**. The quotation shall be opened at **1530 Hours** on the same day in the TCP's Board Room, in presence of quotationers or their authorized representatives who may wish to be present.

3. Terms & Conditions can be purchased on payment of Rs.200/- (rupees two hundred only), during 0900 hours to 1700 hours from the publication of this notice, till closure of quotation submission time from: -

a) Deputy Manager (Cash), Trading Corporation of Pakistan (Pvt.) Ltd, 4th Floor, Block-B, Finance & Trade Centre, Sharah-e-Faisal, Karachi, Pakistan (Phone: 021-99202947-49 Ext.: 235);

b) Manager Incharge, Regional Office, Trading Corporation of Pakistan (Pvt.) Ltd., 3rd Floor, Building No.1, Aiwan-e-Iqbal Complex, Edgerton Road, Lahore (Phone No. 042-99206065-69);

c) Manager, Regional Office, Trading Corporation of Pakistan (Pvt.) Ltd., 16th Floor, State Life Building No.5, Jinnah Avenue, Islamabad (Phone: 051-9222441-42, Fax: 051-9222443); and

4. The Quotation Notice/document can also be downloaded from official website of TCP www.tcp.gov.pk. However, the receipt for purchase of Quotation document must be obtained from the cash section of TCP against the payment of Rs.200/- prior to dropping the quotation envelope in the quotation box within the specified time.

Khizar Hayat
General Manager
Dispatch & Port Operation Division

No. TCP/D&POD/Sugar/Sur/21-2/2021-22 July 12, 2021

QUOTATIONS FOR SURVEY, INSPECTION AND MONITORING OF DISCHARGE AND DESPATCHES OF IMPORTED BAGGED SUGAR AT KARACHI PORT / PORT BIN QASIM

INVITATION FOR SEALED QUOTATIONS

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Khizar Hayat
General Manager
Dispatch & Port Operation Division

TRADING CORPORATION OF PAKISTAN (PRIVATE) LIMITED

No. TCP/D&POD/Sugar/Sur/21-2/2021-22 July 12, 2021

TERMS & CONDITIONS FOR SURVEY, INSPECTION OF DISCHARGE AND DISPATCHES OF IMPORTED BAGGED SUGAR (BREAK BULK) AT KARACHI PORT / PORT BIN QASIM

1. **INVITATION FOR SEALED QUOTATIONS: -**
Trading Corporation of Pakistan (Pvt.) Ltd. (TCP), Karachi, a state owned commercial organization working under the administrative control of Ministry of Commerce, Government of Pakistan, invites sealed bids through quotations from its pre-qualified / enlisted Surveyors (active tax payers duly registered with Income Tax and Sales Tax Department – FBR/SRB), on bagged sugar consignments which are expected in the month of July, 2021 to arrive at Karachi Port / Port Bin Qasim.

2. **COMMODITY:**
2.1. Bagged Sugar (Break Bulk) to be imported through Oceanic Vessel **TBN.**

3. **QUANTITY / PORT OF ARRIVAL:**
3.1. Total quantity of **25,000 MT (+/- 5%)** of Bagged Sugar.

3.2. Quantity can be increased or decreased on sole discretion of TCP.

3.3. Vessel is expected to arrive at Karachi Port / Port Bin Qasim within the month of July, 2021.

4. **BASIS OF OFFERS/ PRICE:**
Quotation are required to be submitted in sealed envelops, with mentioning of rate on Per metric Ton basis, as per provision in Quotation from Annex "I".

5. **QUOTATIONS EVALUATION CRITERIA: -**
Quotations shall be evaluated solely on basis of price subject to their conformity with terms & conditions for survey, inspection, discharge and dispatch of imported bagged sugar (Break Bulk).

6. **VALIDITY OF OFFER: -**
Offer/Quotations should be valid for fifteen working days w.e.f. date of opening of Quotations.

7. **SECURITY / PERFORMANCE GUARANTEE: -**
7.1. Already deposited amount of pre-qualified / enlisted surveyors shall be treated as Quotations Security / Performance Guarantee.

7.2. Quotations Security / Performance Guarantee (already deposited amount) of the successful quotationer may be forfeited without any notice if the successful quotationer fails to sign the contract, integrity pact within due date.

7.3. Security/Performance Guarantee of the successful quotationer shall be forfeited, if a surveyor fails to provide the services as per terms & conditions / agreement. Besides, "**PENALTY**" shall also be imposed as per clause 17.

8. **SUBMISSION OF QUOTATIONS: -**
8.1. Interested pre-qualified / enlisted surveyors may submit their Quotation in sealed envelope to be dropped in the Quotation Box placed at Reception Counter of TCP at 4th Floor, Block "B", Finance & Trade Centre, Shara-e-Faisal, Karachi on the date / time stipulated in the Invitation for Sealed Quotations Notice.

8.2. Quotations received through fax, cable, courier or any other means, except as prescribed above shall not be considered.

8.3. The Quotations received will be opened on the same day (as specified in the IFQ) in the TCP Board Room in presence of Quotationer or their authorized representatives who may wish to be present.

8.4. All Quotations must be submitted on the prescribed proforma given at Annexure-I (along with original receipt of purchase of Terms & Conditions in the name of Quotationer).

8.5. Authorized representative of the Quotationer must present Original Authority Letter in his favour alongwith copy of CNIC at Reception Counter of TCP at 4th Floor, Block "B", Finance & Trade Centre, Shara-e-Faisal, Karachi. The original CNIC may also be available with him for identification purpose.

8.6. TCP reserves the right to split the quantity, on its sole discretion, within the provision of this terms & conditions.

8.7. TCP reserves the right to accept or reject any or all quotations wholly or partially.

8.8. Any Surveyors who has failed/defaulted to perform a contract awarded by TCP in the past shall not be allowed to offer quotations or participate.

9. ELIGIBILITY: -

9.1. Only pre-qualified / enlisted Surveyors with TCP, **having the services of a Master Mariner** are eligible to participate.

9.2. Surveyor must having the valid relevant license and certification for inspection and post landing survey of goods at Karachi Port Trust (KPT) and/or Port Qaism Authority (PQA) and/or Gwadar Port.

10. INELIGIBILITY: -

10.1. If the Surveyor declared as Blacklisted by any Government body.

10.2. If the Surveyor declared as defaulter by any Government body.

10.3. If the Surveyor involving in litigation with TCP.

10.4. If TCP terminated contract with Surveyor due to non satisfactory performance.

10.5. The firms with common Owner/Directors/Managers/Operator, who is involved in the shipment under reference at any stage, including as PSIA, Clearing & Forwarding Agent, Shipping Agent, Terminal Operator, Stevedore, Cargo Handling Agent or any agency either appointed by TCP or any other agency. (an undertaking to this effect shall be submitted by the quotationer alongwith quotations).

11. INSTRUCTIONS FOR THE QUOTATIONERS: -

11.1. Terms & Conditions document shall read alongwith Invitation for Sealed Quotations and relevant rules carefully. Incomplete application shall be rejected and no chance shall be given to the quotationer for completion of the formalities, once quotation dropped/submitted.

11.2. The original document shall be prepared in indelible ink. It shall contain no interlineations or overwriting, except as necessary to correct errors made by the applicant. Any such corrections must be initialed by the person or persons who sign(s) the Terms & Conditions document / Quotation Form, any kind of doubt will attract the rejection of Quotation.

11.3. The completed document shall be signed off and initialed by authorized representative of the Sealed Quotationer and stamped.

11.4. Applicant will meet all costs associated with preparation and submission of their applications.

11.5. TCP will disqualify a Surveyor where it is determined that the Surveyor has engaged in corrupt or fraudulent activities in competing Quotations for the terms & conditions in question, which may includes the following practices: -

11.5.1. "**Corrupt practice**" means the offering, giving, receiving or soliciting of anything of value to influence the action of an officer of the TCP/Government in the bidding process; and

11.5.2. "**Fraudulent practice**" means a misrepresentation of facts in order to influence the bidding process to the detriment of the TCP/Government, and includes collusive practices among Surveyor (prior to or after submission of quotations) designed to establish prices at artificial, non-competitive levels and to deprive the TCP/Government of the benefits of free and open competition.

11.5.3. Any attempt(s), either written and/or oral and/or through any other mean by the applicant to influence TCP in the evaluation or competitive quotations process.

11.6. Applicant shall not contact TCP in any form, either in written or oral on the matter relating to the quotations process upto the time of receipt to the official communication of the results.

11.7. All documents should be in English Language.

11.8. Quotationers may quote rate for the ports, where the firm is eligible to handle consignment smoothly.

11.9. Please note that responding by a Surveyor against this terms & conditions document, the quotationer accept that all terms & conditions of this document are legally binding, which may be used as evidence in any court of law, which has the jurisdiction.

12. <u>DOCUMENTS TO BE ATTACHED WITH SEALED QUOTATIONS</u>: -

12.1. Surveyor shall submit the following documents with quotation: -

12.1.1. Original receipt for purchase of this terms & conditions document.

12.1.2. Quotations Form in Original as per **Annex – I**.

12.1.3. Copy of valid license being Surveyor.

12.1.4. Integrity Pact as per **Annex – II**.

12.1.5. Undertaking / affidavit, as explained in clause 10.5 of this terms & conditions.

12.1.6. Profile of Master Mariner (Captain) along with duiy signed agreement / employment certificate.

13. <u>DOCUMENTS CONSTITUTING CONTRACT</u>: -

13.1. The Surveyor shall sign the appropriate contract with TCP, within three days from acceptance of offer by TCP.

13.2. The Invitation for Sealed Quotations, the Terms & Conditions, the Letter of Acceptance and vessel allocation letter shall also be treated as an integral part of the contract.

13.3. Surveyor shall sign the "Integrity Pact" immediately on award of contract.